

Check One:  Early Decision  Freshman  Transfer (see below for transcript due dates)

APPLICANTS TO THE ALBERT NERKEN SCHOOL OF ENGINEERING OF THE COOPER UNION SHOULD COMPLETE THIS FORM AND SUBMIT IT TO THEIR HIGH SCHOOL. PLEASE PRINT OR TYPE.

**STUDENT'S INFORMATION**

Name \_\_\_\_\_

Current Address \_\_\_\_\_

Email \_\_\_\_\_

Date of Birth \_\_\_\_\_ Graduation Date \_\_\_\_\_

I authorize \_\_\_\_\_ High School to send an official copy of my transcript to The Cooper Union. The College Board Code for my high school is \_\_\_\_\_.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**DIRECTIONS FOR SCHOOL RECORDS PERSONNEL**

1. Please include actual or expected date of graduation on transcript;
2. Please include grades for 9, 10, 11 grades if applicant is still enrolled;
3. Please include the passing grade for your grade system;
4. Please identify "Specialized" courses – Advanced Placement, Honors, Remedial, ESL, Modified, etc.;
5. Please attach this form to the transcript;
6. **Transcript due dates**  
Early Decision: on or before December 1  
Regular Decision: February 15, Transfer: March 20
7. Please mail the transcript and this form to:

**THE COOPER UNION  
OFFICE OF ADMISSIONS AND RECORDS  
30 COOPER SQUARE  
NEW YORK, NY 10003**

Thank you.

MAIL FORM TO:

HAVE QUESTIONS?

OFFICE OF ADMISSIONS  
AND RECORDS

30 COOPER SQUARE  
NEW YORK, NY 10003

212.353.4120  
212.353.4342 FAX

WWW.COOPER.EDU  
ADMISSIONS@COOPER.EDU